

Registration of the Internal/External User of VSB-TUO CL Services

Registration of Internal/External User of VSB-TUO Central Library Services

Surname: **Name:**

Date of birth:

Permanent address*:.....--.....

Contact address if different from the permanent address*:

.....

(optional, not filled out by the VSB-TUO employee)

Phone*: (optional) **e-mail*:** (optional).....

As of the date of signing this registration, a contractual relationship is established between the user and the VSB-TUO Central Library (VSB-TUO CL) on the use of library services and lending from the library collection in accordance with the Library and Circulation Rules of the of the VSB – Technical University of Ostrava Central Library (hereinafter referred to as the ‘Library and Circulation Rules’. The protection of user personal data is dealt with in the Library and Circulation Rules.

Statement of the VSB-TUO CL User

1. I declare that I have demonstrably acquainted myself with the Library and Circulation Rules, including the Appendices, which I confirm below with my signature and I undertake to observe them, always in their current version.
2. I agree with the paperless circulation system. Registration of the loan (check-out), its renewal, and return (check-out) is not accompanied by any written confirmation. I will personally check the PC screen for borrowing and returning documents. The signature on this statement is legally binding for all of my loans.
3. In case of non-observance of the prescribed period of loan or in case of failing to return, losing, or damaging the borrowed items, I undertake, in particular, to pay the appropriate contractual penalties, fees, or overheads in accordance with these Library and Circulation Rules in the amount according to the current Price List (the Price List of Fees, Contractual Penalties and Paid Services of the VSB-TUO CL, which forms Appendix 2 to the Library and Circulation Rules and forms an integral part of the Library and Circulation Rules).
4. In the event of a breach of the conditions set out in the Library and Circulation Rules, I agree with the payment of contractual penalties according to the current Price List.
5. I will only use licensed electronic information resources to my own needs and for non-commercial purposes. I am aware of the fact that these resources are purchased with the license only for educational and study purposes. If I breach this provision, I will bear all the consequences.
6. I will use reprographic copies of documents in accordance with applicable regulations only for my own needs and will respect the ethics of their quoting.
7. By signing the registration, I confirm that I undertake to respect and abide by the terms and conditions of the Library and Circulation Rules.
8. This registration is made in two copies, one of which is intended for the user and the other is stored in the VSB-TUO CL. After removing the personal account from the registration database of the VSB-TUO CL, the document is shredded.

Date:

User's signature.....