

Price List of Fees, Contractual Fines and Paid Services
of the VSB-TUO Central Library

I. Fees	
Registration and issuance of a user ID	
Registration of all internal users ¹ and users in the external-student and external-graduate categories	free of charge
Issuing a chip card for external-student, external user and external-foreign user	CZK 70.00
One-year (12 months) registration for external user and external-foreign user	CZK 100.00
Deposit for lending an anonymous chip card entitling to one-time entry into VSB-TUO CL	CZK 70.00
Unclaimed hold fee	
In the event that the requested hold is not claimed, the fee will be credited to the user's account.	
For each document reserved	CZK 5.00
For each document reserved/ordered to the Bookomat Poruba	CZK 50.00
II. Contractual penalties²	
Contractual penalty for exceeding the specified loan period (for each document)	CZK 20.00
Contractual penalty for sending the Urgent Call with a return receipt	CZK 80.00
Contractual penalty for exceeding the loan for each document and for each commenced calendar day by which the loan period is exceeded	CZK 1.00
Contractual penalty for exceeding the loan period for loans from the reading room and loans from the departmental library for each document and for each commenced calendar day by which the loan period is exceeded	CZK 20.00
Recovery by legal action	according to the amount of the costs involved
Contractual penalty for failure to return each borrowed item	financial compensation in the amount of the purchase price of the document
Losses and refunds	
The Director of the Central Library decides on the method of compensation according to the Library and Circulation Rules (see Article VI of the Library and Circulation Rules).	
Overhead costs associated with administrative handling of the non-returned item (for each lost or non-returned and replaced document)	CZK 25.00

¹ internal-employee, internal-PhD student, internal-student, internal-MBA student, internal-exchange student, internal-retiree, i.e. former employee of VSB-TUO

² does not apply to internal users of the university staff

III. Paid services	
Interlibrary and international interlibrary loan service (ILL and IILL)³	
For internal users	free of charge
For external users	charged according to the price list of the providing library
If the document requested via ILL/IILL service is not claimed or the ILL/IILL request is not cancelled in time, the user of any user category will be charged the full cost according to the price list of the providing library.	
IV. Fees and contractual penalties for electronic devices loan	
Reservation of an electronic device	free of charge
Lending an electronic device	free of charge
Contractual penalty for exceeding the loan period for each commenced day by which the loan period is exceeded	CZK 20.00
Contractual penalty for sending the Urgent Call with a return receipt	CZK 80.00
Contractual penalty for non-returned or non-functional item of electronic device accessories	CZK 300.00/item
Contractual penalty for non-refundable or non-functional electronic device	compensation in the amount of the acquisition cost of the original electronic device

³ see Section 4 Subsection 2 (b) and (c) of the Library Act